CAPPS Financials — User Group Meeting Minutes
Thursday, Sept. 30, 2021
9–11 a.m.
(Webinar Only)

I. **Welcome** (Anthony Martin)

- The new committee members, the Financials Production Support intake team, Governance & Communications team, and the Training team were introduced.
- Virtual Instructor-Led Training classes and a self-paced training course on Queries are posted to the CAPPS Training website on FMX.
- User Group meeting materials are posted on FMX.
  - To be added to the user group distribution list, email the CAPPS Governance and Communications team at: CAPPS.CGC.BA@cpa.texas.gov

II. **Production Update: Financials Support Requests (SRs)** (Anthony Martin)

- **SR Summary and Trend Report**
  - Reviewed the CAPPS Financials Summary and Trend Report 09/30/2021 document.
    - In August, there were 51 high priority status tickets and 324 active SRs.
    - As shown on the trend chart, there were 559 SRs opened and 535 closed in August.
    - 31 HX recycle tickets were closed and user preference tickets continue to contribute to the increase in tickets.

- **Governance Approved Enhancements**
  - Reviewed the CAPPS Financials Governance Approved SRs 09/30/2021 document. Updates since the last meeting are identified with an asterisk (*) and bolded.
    - SR 17664 is for the General Ledger module and modifies the tables to ignore the USAS "J" and "D" document transactions, thereby eliminating the journal issues the process previously caused. This SR is *Complete* and in Production.

- **Required Maintenance**
  - Reviewed the CAPPS Financials Required Maintenance 09/30/2021 document. Updates since the last meeting are identified with an asterisk (*) and bolded.
    - SR 23097 is *Complete* and in Production. The solution provided mass change options for the *USAS Archive IN Browser*.
    - SR 20309 removes the **delete** button functionality from the *Hx Recycle Browser*. This does not have a negative impact for agency users and there is an option to archive and un-archive transactions. This ticket is *Complete* and in Production.

III. **Project Update: CAPPS Fiscal 2021 Financials Agency Deployment Project Dashboard** (Nyguel Sanders)

- Reviewed the CAPPS Fiscal 2021 Financials Agency Deployment Project Dashboard 09/30/2021 document.
- Implementation was on Sept. 01, 2021, and post-production support continues through October.
- The project is at 98% completion.

IV.   Project Update: CAPPS Fiscal 2022 Financials Agency Deployment Project Dashboard (Nyguel Sanders)

- Reviewed the CAPPS Fiscal 2022 Financials Agency Deployment Project Dashboard 09/30/2021 document.
- Soft go-live is set for Aug. 8, 2022, and Implementation is set for Sept. 1, 2022, with 9 agencies deploying.
- Key items:
  - The project is at 17% completion.
  - Fiscal 2022 kickoff was held on Sept. 8 and provided an overview and high-level walkthrough of the module.
  - Agency review sessions were held over the course of a 3-day period. These sessions allow the agencies to view and understand the functionality.
  - Discovery sessions are scheduled. These sessions provide more information on the module functionality and an explanation of how the agency's business processes are applied.

V.   Upcoming Meetings

- Thursday, Oct. 28, 2021.